

Montana Information Security Advisory Council
Minutes
September 13, 2017
1:00 PM
Cogswell Building, Room 151

Members Present:

Major General Matthew Quinn, DMA/MT Nat'l Guard – Chair
Ron Baldwin, State CIO/SITSD Vice – Chair
Erika Billiet, City of Kalispell
Eric Frazee, Washington Corporations
Anne Dormady, MT Analysis & Tech. Info. Center
Adrian Irish, University of Montana

Mark Simon, Benefis Health System
Magaret Kauska, DOR
☞ Roger Laferriere, Nat'l Institutes of Health
☞ Karen Sprenger, LMG Security
☞ Dale Daugherty, First Interstate Bank
☞ Mike Sangray, Anderson ZurMuehlen

Staff Present: Joe Frohlich, Wendy Jackson, Sarah Mitchell

Guests Present: Stuart Fuller, Craig Marquardt, Dustin Ostberg, Craig Stewart, Jon Barrow, Cindy Lockett, Lance Wetzel, Rebecca Cooper, Tom Murphy

☞ **Real-time Communication:** Edwina Morison, Michael Barbere, John Cross, Dave Danicich, Zach Day, Phillip English, Sky Foster, Michael Jares, Josh Rutledge, Judy Kelly, Larry Krause, Suzi Kruger, Rawlin Richardson, Kristi Schmidt, Manual Soto, Dawn Temple, Greg Thomas, Channah Wells, Billie Byrd, Christie McDowell

Welcome

Major General Matthew Quinn welcomed the council to the September 13, 2017 Montana Information Security Advisory Council (MT-ISAC) meeting. All members and guests were introduced. This is a planning meeting not an official Council meeting.

Minutes

Motion: The approval of the June 21, 2017 MT-ISAC meeting minutes is postponed until the council has been approved by the Governor.

Business

Achievements of Past Council

Ron Baldwin reviewed MT-ISAC's past accomplishments. The council condensed 28 cybersecurity policies into one policy. This policy established a set framework that is guided by the National Institute of Standards and Technology (NIST) controls. 10 Enterprise standards were established with three accompanying forms. Grants have been received to provide professional training. Annual self-assessments to measure security risks are administered by agencies. Data Loss Prevention (DLP) will be utilized by agencies. The DLP go live date is scheduled for October 1, 2017.

New Biennium Council

Council Member Bios

Council members were introduced and provided a brief career biography.

Action Item: Mr. Frohlich will disseminate council member pictures and biographical information to the MT-ISAC.

Council Member's Announce Their Designees

Ms. Kauska announced Suzi Kruger will serve as the alternate for the Department of Revenue (DOR). Mr. Daugherty commented Mark Kastner will serve as the First State Bank alternate. Ms. Sprenger noted Sherri Davidoff has been delegated as LMG Security's alternate.

Action Item: MT-ISAC members will send their alternate's designee information to Mr. Frohlich at JFrohlich@mt.gov.

MT-ISAC Operating Procedures Review

Mr. Frohlich reviewed MT-ISAC Operating procedures. These procedures are located on the MT-ISAC website at <https://sitsd.mt.gov/Governance/Boards-Councils/MT-ISAC>. Mr. Frohlich suggested incorporating wording that reflects "critical infrastructure" within this document where applicable. The Overview section of the Operating Procedures will be revised to indicate that private entities may serve on the council. Within the Communications section, revisions will be made to reflect that members may contact the Chair or the State Information Technology Services Division (SITSD) Council Support Staff with suggested agenda items and that meeting information is posted on the MT-ISAC website. The council reached a consensus that meetings will occur monthly for the first initial months. The effective date for these procedures will be revised to reflect October 2017.

Action Item: Mr. Frohlich will send the revised Operating Procedures document to council members for review.

Action Item: Review and Approval of Operating Procedures will be placed on the October 11, 2017 MT-ISAC meeting agenda.

Mission, Vision, Goals, and Objectives for New Council

Mr. Frohlich reviewed the Mission, Vision, Goals, and Objectives for the new MT-ISAC. This information is located on the MT-ISAC website at <https://sitsd.mt.gov/Governance/Boards-Councils/MT-ISAC>. Mr. Frohlich suggested the creation of a workgroup to perform analysis and revision to the Mission, Vision, Goals, and the Objectives for the new council. The workgroup will review and incorporate recommendations received from Governor Bullock. Eric Frazee and Mark Simon volunteered to serve on the workgroup. MT-ISAC's previous goals and objectives have been posted to the council's website at <https://sitsd.mt.gov/Governance/Boards-Councils/MT-ISAC>. Submit questions regarding MT-ISAC's Mission, Vision, Goals, and Objectives to Mr. Frohlich at JFrohlich@mt.gov.

Action Item: Mr. Frohlich will send an email communication to council members to request additional participants for the workgroup.

Action Item: Mr. Frohlich will schedule a one-hour meeting with workgroup members to develop MT-ISAC's Mission, Vision, Goals, and Objectives.

Workgroup Updates

Best Practices Workgroup

Mr. Frohlich informed the council the Best Practice Workgroup has developed industry standards that adhere to national standards. MT-ISAC's Approved Best Practices documents are located on the MT-ISAC website at <https://sitsd.mt.gov/Governance/Boards-Councils/MT-ISAC>. Mr. Frohlich noted the workgroup is currently finalizing a Media Protection standard and Personal Security standard. The workgroup is also considering Personal Key Infrastructure (PKI) and DLP standards. Submit questions regarding information provided in this update to Mr. Frohlich at JFrohlich@mt.gov.

Situational Awareness Workgroup

Mr. Frohlich noted the Situational Awareness Workgroup shares information regarding how entities work together in the event of a large-scale incident. The workgroup seeks to enhance the information flow across critical infrastructures within the State of Montana. Anne Dormady is working with SITSD to generate a monthly bulletin. Individuals interested in receiving the bulletin may contact Ms. Dormady at adormady@mt.gov. Additional education sessions and presentations may be pursued to increase awareness regarding state and nationally cybersecurity threats. Submit questions regarding information provided in this update to Mr. Frohlich at JFrohlich@mt.gov.

Future Agenda Items/Suggestions for Goals and Objectives

Mr. Simon suggested prioritizing the council's goals and objectives. Mr. Frazee proposed the council reviewing current State of Montana policies and standards to develop a better understanding regarding the state's

security needs. Mike Sangray commented on the council further exploring detect and protect. Roger Laferriere mentioned the council analyzing and defining critical infrastructure at the state and national level. Mr. Baldwin suggested the council consider reviewing State of Montana statutes that serve public and private sectors to determine future endeavors for the council. Submit suggestions regarding future agenda items to Mr. Frohlich at JFrohlich@mt.gov.

Public Comment

None

Next Meeting

October 11, 2017

1:00 PM to 3:00 PM

Capitol Building, Room 152

Adjournment

The meeting adjourned at 2:59 PM.

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